

**CARICOM WORKSHOP ON THE DEVELOPMENT OF CARIBBEAN  
SPECIFIC INFORMATION AND COMMUNICATION TECHNOLOGIES  
(CSICT) STATISTICS AND INDICATORS**

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*December 6 – 9, 2011*  
*St. John's*  
**ANTIGUA AND BARBUDA**

**Organisation of the Work of the Seminar**

**Note by the CARICOM Secretariat**

1. The CARICOM Workshop on the Development of Caribbean Specific Information and Communication Technologies (CSICT) Statistics and Indicators will convene on Tuesday, 6 December 2011 at 9:00 a.m. Registration commences at 8.30 a.m.
  2. Except for the first day, morning sessions will be held from 9.30a.m. to 12:30p.m., afternoon meetings from approximately 2:00p.m. to 5.00p.m. The meeting will conclude on Friday, 9 December 2011.
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**Draft Work Programme Of The CARICOM Workshop on the Development of Caribbean Specific Information and Communication Technologies (CSICT) Statistics and Indicators**

<i>Date/time</i>	<i>Agenda item and documentation</i>	<i>Time Period</i>
<b>Tuesday, 6 Dec</b>	<b>REGISTRATION</b>	<b>8:30 - 8:55 am (25mins)</b>
<b>Morning</b> <b>(9:00am – 12:00pm)</b>	Item 1: Opening Remarks	9:00 - 9:15am (15mins)
	Item 2: Election of Chairman	9:15 - 9:20am (5mins)
	Item 3: Adoption of Agenda	9:20 - 9:25am (5mins)
	Item 4: Procedural Matters	9:25 - 9:30am (5mins)
	Item 5: <b>BACKGROUND TO THE DEVELOPMENT OF STATISTICS ON INFORMATION AND COMMUNICATION TECHNOLOGIES (ICT)</b>	
	<i>Sub Item 5.1 Highlights of the Draft Regional Digital Development Strategy – The Role of Statistics</i>	
	<i>(Presentation by: Ms. Jennifer Britton, CCS)</i>	<b>9:30 – 10:00am (30mins)</b>
	<i>Sub Item 5.2 Background to the Development of Statistics on ICT</i>	
	<i>- Defining the Scope of ICT, Overview of the Caribbean Specific ICT Indicators and other related issues</i>	
	<i>(Presentation by: Dr. Philomen Harrison, CCS)</i>	<b>10:00 – 10:30am (30mins)</b>
	<b>Discussion</b>	<b>10:30 – 11:00am (30mins)</b>
	<b>Morning Break</b>	<b>11:00 - 11:15am (15 mins)</b>
	Item 6: <b>REVIEW OF STATISTICS AND INDICATORS AVAILABLE IN MEMBER STATES</b>	
	<i>(Presentations by Member States)</i>	
	Antigua and Barbuda	11:15 – 11:25am (10mins)
	The Bahamas	11:25 – 11:35am (10mins)
	Barbados	11:35 – 11:45am (10mins)
	Dominica	11:45 – 11:55am (10mins)
	Grenada	11:55 – 12:05pm (10mins)

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<i>Date/time</i>	<i>Agenda item and documentation</i>	<i>Time Period</i>
	<i>Discussion</i>	<i>12:05 - 12:30pm (25 mins)</i>
	<b>Lunch</b>	<b>12:30 - 2:00pm (90 mins)</b>
<b>Tuesday, 6 Dec</b> <i>Afternoon</i>	<b>Item 6: REVIEW OF STATISTICS AND INDICATORS AVAILABLE IN MEMBER STATES</b>	
<i>(2:00pm – 5:00pm)</i>	<i>(Presentations by Member States cont'd)</i>	
	Guyana	2:00 – 2:10pm (10mins)
	Jamaica	2:10 – 2:20pm (10mins)
	Montserrat	2:20 – 2:30pm (10mins)
	St. Kitts and Nevis	2:30 – 2:40pm (10mins)
	Saint Lucia	2:40 – 2:50pm (10mins)
	St. Vincent and the Grenadines	2:50 – 3:00pm (10mins)
	<i>Discussion</i>	<i>3:00 - 3:30pm (30 mins)</i>
	<b>Afternoon Break</b>	<b>3:30 - 3:45pm (15 mins)</b>
	Suriname	3:45 – 3:55pm (10mins)
	Trinidad and Tobago	3:55 – 4:05pm (10mins)
	Anguilla	4:05 – 4:15pm (10mins)
	Bermuda	4:15 – 4:25pm (10mins)
	Cayman Islands	4:25 – 4:35pm (10mins)
	<i>Discussion</i>	<i>4:35 - 5:00pm (25 mins)</i>

**SUMMARY OF DAY 1 ACTIVITIES**  
*End of Day 1*

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<i>Date/time</i>	<i>Agenda item and documentation</i>	<i>Time Period</i>
<b>Wednesday, 7 Dec Morning (9:30am-12:00pm)</b>	<b>Item 7: MEASUREMENT OF THE ECONOMIC CONTRIBUTION OF ICT</b>	
	<i>(Presentation by: Mr. Ron Farier, Bermuda )</i>	<i>9:30 – 10:00 am( 30mins)</i>
	<i>Discussion</i>	<i>10:00 - 10:30am (30mins)</i>
	<b>Morning Break</b>	<b>10:30 - 10:45am (15 mins)</b>
	<i>Classification Systems and ICT</i>	
	<i>- International Standard Industrial Classification (ISIC) Rev 4</i>	
	<i>(Presentation by: Mr. Kevin Sears, CCS)</i>	<i>10:45 – 1100am (15mins)</i>
	<i>- International Standard Classification of Occupations (ISCO)</i>	
	<i>(Presentation by: Mr. Nigel Lewis, CCS)</i>	<i>11:00 – 11:15am (15mins)</i>
	<i>- Standard International Trade Classification (SITC) Rev 3</i>	
	<i>(Presentation by: Ms. Faustina Wiggins, CCS)</i>	<i>11:15 – 11:30am (15mins)</i>
	<i>Discussion</i>	<i>11:30 - 12:30pm (60 mins)</i>
<b>Lunch</b>	<b>12:30 - 2:00pm (90 mins)</b>	
<b>Wednesday, 7 Dec Afternoon (2:00pm – 5:00pm)</b>	<b>Item 8: THE CARIBBEAN SPECIFIC ICT THEMES, INDICATORS AND METADATA:</b>	
	<b>Sub Item 8.1: Poverty Alleviation</b>	
	<i>(Presentation by: Mr. Nigel Lewis, CCS)</i>	<i>2:00 – 2:30pm (30mins)</i>
	<b>Discussion</b>	<b>2.30 – 3:00pm (30 mins)</b>
	<b>Sub Item 8.2: Agriculture</b>	
	<i>(Presentation by: Mr. Nigel Lewis, CCS)</i>	<i>3:00 – 3:30pm (30mins)</i>
	<b>Afternoon Break</b>	<b>3:30 - 3:45pm (15 mins)</b>
<b>Discussion</b>	<b>3.45 - 4.15pm (30mins)</b>	

**Comment [A1]:** Please redo 30 minutes presentation followed by 30 minutes discussion

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<i>Date/time</i>	<i>Agenda item and documentation</i>	<i>Time Period</i>
	<b>Sub Item 8.3: Environmental Issues</b> (Presentation by: Ms. Faustina Wiggins, CCS)	4:15 – 4:45pm (30mins)
	<b>Discussion</b>	4.45 - 5.15pm (30mins)
<b>SUMMARY OF DAY 1 ACTIVITIES</b> <i>End of Day 2</i>		
<b>Thursday, 8 Dec Morning</b> (9:30am-12:00pm)	Item 8: <b>THE CARIBBEAN SPECIFIC ICT THEMES, INDICATORS AND METADATA (cont'd):</b>	
	<b>Sub Item 8.9: Health</b> (Presentation by: Ms. Faustina Wiggins, CCS)	9:30 – 10:00am (30mins)
	<b>Discussion</b>	10:00 – 10:30am (30mins)
	<b>Sub Item 8.4: Information Literacy</b> (Presentation by: Mr. Kevin Sears, CCS)	10:30 – 11:00am (30mins)
	<b>Morning Break</b>	11:00 - 11:15am (15 mins)
	<b>Discussion</b>	11:15 – 11:45am (30mins)
	<b>Sub Item 8.8: Policy and Regulatory Framework</b> (Presentation by: Mr. Kevin Sears, CCS)	11:45 – 12:15am (30mins)
	<b>Discussion</b>	12:15 - 12:45pm (30 mins)
	<b>Lunch</b>	12:45 - 2:15pm (90 mins)
<b>Thursday, 8 Dec Afternoon</b> (2:00pm – 5:00pm)	<b>Sub Item 8.5: Governance</b> (Presentation by: Mr. Roger Roopchand, CCS)	2:15 – 2:45pm (30mins)
	<b>Discussion</b>	2:45 – 3:15pm (30mins)
	<b>Sub Item 8.6 Security</b> (Presentation by: Mr. Roger Roopchand, CCS)	3:15 – 3:45pm (30mins)
	<b>Afternoon Break</b>	3:45 - 4:00pm (15 mins)

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<i>Date/time</i>	<i>Agenda item and documentation</i>	<i>Time Period</i>
	<i>Discussion</i>	<i>4:00 - 4:30pm (30 mins)</i>
	<i>Sub Item 8.7: Social Inclusion</i> <i>(Presentation by: Ms. Barbara Adams, CCS)</i>	<i>4:30 – 5:00pm (30mins)</i>
	<i>Discussion</i>	<i>5:00 - 5:30pm (30 mins)</i>

**SUMMARY OF DAY 4 ACTIVITIES**

*End of Day 4*

**Friday, 9 Dec**  
**Morning**  
**(9:30am-12:00pm)**

Item 9: **FURTHER CONSIDERATION OF CARIBBEAN SPECIFIC ICT INDICATORS – ADJUSTMENTS REQUIRED**

*(Presentation by: XXX)*

*9:30 – 10:10am (40mins)*

Item 10: **DEVELOPMENT OF A WORK PLAN FOR THE COMPILATION OF THE CARIBBEAN SPECIFIC ICT INDICATORS AND METADATA AT THE NATIONAL LEVEL**

*(Group Work)*

***Morning Break***

***11:00-11:15am (15 mins)***

*(Group Work cont'd)*

***Lunch***

***12:30 - 2:00pm (90 mins)***

*(Group Work cont'd)*

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*Date/time*

*Agenda item and documentation*

*Time Period*

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Item 10: **DEVELOPMENT OF A WORK PLAN FOR THE  
COMPILATION OF THE CARIBBEAN SPECIFIC  
ICT INDICATORS AND METADATA AT THE  
NATIONAL LEVEL (cont'd)**

*Presentation by Groups*

*3:00 - 4:30pm (90mins)*

*Discussion*

*4:30 - 5:00pm (30 mins)*

Item 11: **SUMMARY AND CONCLUSIONS**

Item 14: **ANY OTHER BUSINESS**

**CLOSING REMARKS**

*End of Day 5*